

**REQUEST FOR PROPOSALS (RFP)**  
**Medical Clinic Remodel/Build-Out**  
**Brigham City, Utah**

**Issued By:** The Northwestern Band of the Shoshone Nation (NWBSN)

**Date Issued:** 2/11/2025

**Proposal Due Date:** 3/14/2025

**1. Overview**

The Northwestern Band of the Shoshone Nation (NWBSN) is soliciting proposals from qualified contractors for the remodel and build-out of a **medical clinic** located in **Brigham City, Utah**. The selected contractor will be responsible for providing all necessary labor, materials, and equipment to complete the project in compliance with **federal procurement regulations, building codes, and healthcare facility requirements**.

This project is **partially funded through federal grants** and is subject to **federal procurement standards, including 2 CFR 200 (Uniform Guidance) and Indian Preference** in accordance with **25 U.S.C. 47 (Indian Preference Act)** where applicable.

**2. Scope of Work**

The project includes, but is not limited to:

- **Interior Remodel & Build-Out:**
  - Construction of exam rooms, a procedure room, lab, break room, janitor's closet, and reception area.
  - Installation of **plumbing**, including sinks for exam rooms, lab, procedure room, and janitor's closet.
  - Electrical work, including **lighting, outlets, and medical-grade wiring**.
  - HVAC system updates to meet **healthcare facility standards**.
  - Flooring, wall finishes, and ceiling installation suitable for medical use.
- **ADA Compliance & Safety Standards:**
  - Ensuring all modifications meet **Americans with Disabilities Act (ADA) requirements**.
  - Implementation of **infection control measures** per healthcare regulations.

- **Permitting & Inspections:**

- Obtaining necessary **permits and inspections** as required by federal, state, and local regulations.

### **3. Eligibility & Qualifications**

- Licensed general contractors with **experience in healthcare facility construction**.
- Knowledge of **federal procurement guidelines and Davis-Bacon wage requirements**.
- Compliance with **OSHA safety standards**.
- Ability to **complete the project within the proposed timeline**.

### **4. Proposal Submission Requirements**

Interested contractors must submit a complete proposal including:

- **Company information**, including past experience with similar projects.
- **Detailed project timeline and work plan**.
- **Cost proposal, including labor, materials, and subcontractor costs**.
- **Proof of insurance, bonding, and relevant licenses**.
- **Indian Preference certification (if applicable)**.

### **5. Selection Criteria**

Proposals will be evaluated based on:

- Experience with **medical facility remodels (30%)**
- Compliance with **federal procurement regulations (20%)**
- Proposed **timeline and project management approach (20%)**
- Cost-effectiveness and detailed budget breakdown (20%)
- Indian Preference eligibility (10%)

### **6. Submission Deadline & Contact Information**

All proposals must be submitted **by mail** no later than **3/14/2025** to:

**Northwestern Band of the Shoshone Nation**

Attn: Michelle Richards

2575 Commerce Way

Ogden, UT 84401

Email: mrichards@nwbshoshone.com

Phone: 435-734-2286

## **7. Plans & Specifications**

For plans and specifications, contact:

### **Michelle Richards**

Health Director, Northwestern Band of the Shoshone Nation

Email: mrichards@nwbshoshone.com

Phone: 435-734-2286

## **8. Additional Information**

- NWBSN reserves the right to accept or reject any or all proposals.
- This project is subject to **federal, state, and local regulations.**
- A pre-bid site visit may be scheduled upon request.

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